

A. PURPOSE OF THE ASSOCIATION AND AREA OF APPLICATION OF THIS CODE; GENERAL RULES OF CONDUCT

- (1) According to the bylaws of EEbus e.V., the association supports standardisation of interfaces for promotion of convergence of electronic media in the area of house and building technology under inclusion of standardisation bodies. The association will cooperate with national, European and other international standardisation bodies for this purpose with the objective of describing interfaces between present standards based on a networking concept (EEbus), expanding existing norms and standards or contributing to the definition of new standards. The framework conditions to be complied with according to cartel law (e.g. accessibility of the standardisation procedure and results for all interested parties) must be complied with.
- (2) Members of the bodies of EEbus represent the interest of EEbus, rather than those of any (other) employer. This does not apply in the general assembly, where, however, the interest of the EEbus must be considered appropriately.
- (3) This code was passed on 21 March 2012 by the board and binds the association members („members“) and the persons sent by as well as the bodies of EEbus. The board ensures that all bodies and workers/employees of EEbus become familiar with this code and commit in writing to complying with it. Regarding the persons sent by them, the members ensure compliance with the code in an appropriate manner.

B. CONDUCT DURING MEETINGS OF BODIES AND COMMITTEES

The following provisions shall be complied with:

- (4) Meetings shall require timely invitation under indication of the agenda. The invitation shall be dispatched by the office. The agenda must be indicative enough for the individual member or the person sent by it to be able to estimate precisely what the object of the meeting will be. In particular, the agenda also must permit estimation of any cartel-law problems.
- (5) At commencement of every meeting, the participants will be informed of the requirement to comply with cartel law (in particular this code of conduct) by the chairman of the meeting. The chairman of the meeting shall be specifically responsible to chair the meeting in a manner that ensures that the provisions of this code and cartel law are complied with. This shall not affect responsibility of the individual participants in the meeting.

- (6) For meetings of the bodies, a member of a body of the EEBus should be present. If this is not possible (in particular due to a high number of committee meetings), at least the chairman or head of the body (or a deputy) should be present. The meetings are chaired by the head or his deputy and by the present body only if they are both absent.
- (7) Minutes with a list of participants shall be kept on the meeting. The chairman/head or deputy shall ensure this. The minutes shall be sent to all persons sent to the meeting and, except in case of a sub-committee, to all members.

C. CODE OF CONDUCT REGARDING REQUIREMENTS UNDER CARTEL LAW

Some of the members of EEBUS may be competitors in different areas. Violations of cartel law may cause severe consequences for all parties involved and their companies/organisations.

Therefore, the members and the persons sent by them shall behave as follows during the work in EEBus, its bodies and committees, as well as when representing EEBus to the outside:

- (8) The members and the persons sent by them shall not make any competition-relevant information accessible to any other members/the persons sent by them in any manner or enter into exchange about them or collect or record them for such purposes if they are not easily accessible from public sources. This shall specifically include information on prices/price components, margins, intended price increases; customers, sales areas, sales channels and strategies; market shares, turnover, turnover expectations; development projects, new products. This shall not affect the possibility of making own information relevant for competition accessible to another member that is not a competitor outside of the work in EEBus (subject to an obligation of confidentiality).
- (9) Independently of whether such information is publicly known or not, the members/persons sent by them also shall not enter into any agreements of any kind about the subjects named in number 1.
- (10) If any member or the person sent by it considers exchange of information or an agreement on one of the subjects named/included in no. 8 or no. 9 necessary in an exceptional case in the scope of cooperation in EEBus, admissibility under cartel law must be clarified with the member's own legal department first; only upon written confirmation that the intended conduct is harmless under cartel law must the request be brought before the board of EEBus.
- (11) To detail the obligations named in no. 8, employees of the offices and – where present – a manager and bodies of the EEBus members shall not make any information on other members or the persons sent by them accessible or collect such information unless the information is available from publicly accessible sources.